



**Safety Changes Everything**

## *We're Hiring!*

*Working at Battered Women's Support Services means making real change in the lives of women*

### **Women's Employment Counsellor - AWARE**

**16 hours per week at \$26.10 per hour**

*Evenings, weekends may be required*

**This is a temporary part time position**

Battered Women's Support Services is a feminist ending violence organization with an entrepreneurial spirit, and a commitment to creating and implementing programs and services that empower women from all walks of life. Right now, we seek an accomplished professional to join our Employment Program Team and undertake a broad mandate that includes social change, to address gender inequalities and ultimately to end violence against girls and women, through providing feminist decolonizing, intersectional based programs for women survivors of gender based violence. Specifically, you will work within a multidisciplinary team to ensure an effective response for women who are dealing with the impacts of violence and abuse in collaboration with our matrix of support services and external resources.

The BWSS Women's Employment Counsellor provides case management services, intake assessment, counselling, training, information and referrals to women survivors of violence/abuse, group facilitation and handles program administrative duties including and not limited to accurate documentation and billing, and database management for the BWSS Advancing Women's Awareness Regarding Employment (AWARE) Program. The Women's Employment Counsellor is responsible for managing all aspects of action plans and assisting women in developing the skills required to undertake independent job search and effectively prepare for, find, obtain, and maintain employment through group and one-on-one workshop facilitation. The Women's Employment Counsellor supports women through a variety of services to ensure women become more independent through achieving and maintaining sustainable labour market and/or community attachments. This position requires in-depth knowledge of the Provincial Government's Integrated Case Management database and a commitment to accurate documentation and data entry. The Employment Counsellor reports to the BWSS Manager of the AWARE Program.

You've decided that for women survivors of violence economic independence is paramount second only to their safety, so along with expertise in assessment, safety planning, individual counselling, facilitation of specialized support groups for women, your approach is trauma-informed and steeped with employment specific applications including coaching to enhance women's self-sufficiency and labour market understanding, proficiency supporting women in accessing services and job search activities, demonstrated skills in curriculum development for employability skills and life skills workshops. You're specialized in job search, life skills, personal management, and essential skills workshops facilitation supporting women recognize skills, values, interests, and aptitude related to career choices. You have experience performing formal needs assessments. You have proficiency with database management and a passion for administration and organization. Extra points if you have experience with BC Integrated Case Management database.

You have honed your capacity through a minimum of five years of experience providing coaching, support, information and referrals to women survivors of violence and grounded in a minimum five years training and

*www.bwss.org*

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education in directly related disciplines. This experience has resulted in a thorough understanding of the dynamics of abuse, supportive interventions and current and emerging employment issues affecting survivors.

Your commitment to ending violence against women is demonstrated by in-depth working knowledge of BWSS endeavours along with our colleagues within feminist, community based programs and services. Your recognition of the importance of communication, collaboration and integrity form the basis of your approach to interpersonal and professional relationships. Energetic, relational and diplomatic, you thrive in a role where your knowledge of feminist women's organizations and your helping spirit is welcomed and encouraged.

If you seek the opportunity to commit to an organization engaged in making a real difference in the lives of women in our community, please send your resume by 5 p.m. Friday February 23<sup>rd</sup> 2018.

Respond via email to:

**Battered Women's Support Services**

[endingviolence@bwss.org](mailto:endingviolence@bwss.org)

***This position requires union membership. No phone calls please.***

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