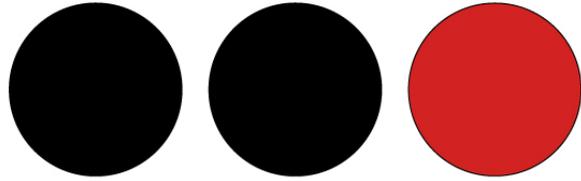




**BATTERED WOMEN'S  
SUPPORT SERVICES**



**Safety Changes Everything**

***We're Hiring!***

**Manager of Employment Services & Programs - AWARE**

**40 hours per week**

Monday to Friday 9:00 am to 5:00 pm.

Additional evenings and weekends may be required.

Battered Women's Support Services (BWSS) works to end violence against women through service delivery, training, systemic advocacy and social enterprise. Our dynamic team of skilled, determined and empathic staff and volunteers respond to over 10,000 requests for service and provide training to 1,200 professionals annually. Based at an unpublished location in Vancouver, BWSS operates a crisis line, offers legal advocacy and representation, support groups, counselling, employment programming, and specialized support for Indigenous, Refugee and Immigrant women. Together with our Board of Directors and donors, we work for women's liberation bringing women and girls together around a shared vision taking action to change oppressive conditions impacting women's lives.

BWSS is seeking an energetic and exceptional Manager of Employment Services and Programs to manage our Employment Services Program - Advancing Women's Awareness Regarding Employment (AWARE). We seek an accomplished professional who will undertake a broad mandate that includes social change, to address gender inequalities and ultimately to end violence against girls and women, through providing feminist decolonizing, intersectional based programs for women survivors of gender based violence. Specifically, you will work within a multidisciplinary team to ensure an effective response for women who are dealing with the impacts of violence and abuse in collaboration with our matrix of support services and external resources. This includes employment program and service development and delivery, supervising staff, interns and volunteers, to attain program objectives, ensure effective employment service case planning and management, accountability to funders, referring agencies, community and women accessing services. This position requires in-depth knowledge of the Provincial Government's Integrated Case Management (ICM) database.

The BWSS Manager, AWARE, supervises and manages the provisions of case management services, intake assessment, counselling, training, information and referrals to women survivors of violence/abuse, group facilitation and handles program administrative duties including and not limited to accurate documentation and billing, and database management for the AWARE Program. The Manager, AWARE is responsible for supervising all aspects of action plans and assisting women in developing the skills required to undertake independent job search and effectively prepare for, find, obtain, and maintain employment through group and one-on-one workshop facilitation. Through a variety of services, you work to ensure women become more independent through achieving and maintaining sustainable labour market and/or community attachments.

You've decided that for women survivors of violence economic independence is paramount second only to their safety, so along with expertise in assessment, safety planning, individual counselling, facilitation of specialized support groups for women, your approach is trauma-informed and steeped with employment specific applications including coaching to enhance women's self-sufficiency and labour market understanding, proficiency supporting women in accessing services and job search activities, demonstrated skills in curriculum development for employability skills and life skills workshops. You're specialized in job search, life skills, personal management, and essential skills workshops facilitation supporting women recognize skills, values, interests, and aptitude related to career choices. You have experience performing formal needs assessments. You have proficiency with database management and a passion for administration and organization. Extra points if you have experience with BC Integrated Case Management database.

You have honed your capacity through a minimum of five years of experience providing coaching, support, information and referrals to women survivors of violence and grounded in a minimum five years training and education in directly related disciplines. This experience has resulted in a thorough understanding of the dynamics of abuse, supportive interventions and current and emerging employment issues affecting survivors.

Your commitment to ending violence against women is demonstrated by in-depth working knowledge of BWSS endeavours along with our colleagues within feminist, community based programs and services. Your recognition of the importance of communication, collaboration and integrity form the basis of your approach to interpersonal and professional relationships. Energetic, relational and diplomatic, you thrive in a role where your knowledge of feminist women's organizations and your helping spirit is welcomed and encouraged.

If you seek the opportunity to commit to an organization engaged in making a real difference in the lives of women in our community, please send your resume by 5 pm. Friday, April 19, 2019

Please submit your cover letter and resume in ONE attachment to:  
Battered Women's Support Services  
[endingviolence@bwss.org](mailto:endingviolence@bwss.org)

**No phone calls please.**