



**BATTERED WOMEN'S  
SUPPORT SERVICES**



**Safety Changes Everything**

## Women's Support Worker

We're on a mission to end gender based violence. For over 40 years we've walked alongside women, supporting them on their healing journey, amplifying voices and resilience, and we're just getting started.

We are committed to doing the work, promoting the mission, vision, and values of BWSS and putting the women we serve at the centre of our work. A mission like ours needs a perspective like yours, that's what makes us stronger.

### Position Summary

Women's Support Worker delivers direct services, as program demands require, in accordance with the BWSS Statement of Philosophy and Program Standards for Community-based Victim Service Program. Women's Support Workers are responsible for the day-to-day work of supporting women (and children) with a wide array of emotional and practical work.

#### *Primary Duties and Responsibilities*

- Provide assessment and referral for survivors of violence, practical assistance for filling out court or legal system related documents as required;
- Co-facilitation of support groups as needed;
- Assist with overall operation of crisis and legal related services;
- Provide crisis support for women who drop in;
- Provide safety assessments and support; advocacy and referrals as needed;
- Welcoming visitors to the office;
- Answering BWSS crisis and intake line.

#### *Administration*

- Assisting with the administration of all record keeping and service delivery obligations of the Community-based Victim Service Program contracts, in keeping with all legal and contractual obligations undertaken by the Society.
- Completing program statistics;
- Program report writing.

#### *Community*

- Act as a resource woman for the community and for BWSS staff
- Assists with the organization and presentation of direct service related to educational, training and prevention programs in communities

- Participates in public education and speaking engagements and relevant community committees as it relates to violence against women
- Facilitates communication with other feminist organizations concerned with violence against women and anti-oppression
- In conjunction with the Leadership Team consisting of the Manager of Direct Services and Clinical Practice, Executive Director and Board of Directors, works to develop strong links and good public relations with community agencies
- Maintains current information about the policies and procedures of relevant community agencies.
- Participates in BWSS resource development activities as defined by the Resource Development team and/or Executive Director.

### Qualifications

- Minimum two to four years providing crisis support for women survivors of violence
- Knowledge of the legal system and how it relates to Indigenous women survivor issues
- Extensive training and education in a directly related field
- Analysis, knowledge and training in trauma counselling
- Strong feminist analysis of violence against women and direct counselling experience with survivors using a feminist approach
- Strong anti-oppression awareness and analysis and direct counselling experience with survivors using an anti-oppression approach
- Demonstrated cultural competency including awareness of diverse marginalized communities and ability to work with women from various cultural communities
- Commitment to and practice of anti-oppression
- Strong conflict resolution skills and demonstrated ability to work as a member of a team
- Satisfactory criminal record checks

### Classification

- Part time position at 32 hours per week (Additional evenings and weekends may be required) with an hourly rate of \$23.23.
- This position requires union membership
- As a bona fide job requirement this position will be held by a woman
- Reports to the Manager of Community Based Response.

### Application Process:

If you seek the opportunity to commit to an organization engaged in making a real difference in the lives of children and women in our community, please send your resume by **5pm on October 29, 2020**. Respond via email to: Battered Women's Support Services [endingviolence@bwss.org](mailto:endingviolence@bwss.org). No phone calls please.

### About Battered Women's Support Services

Battered Women's Support Services (BWSS), is a dynamic organization with a decolonial, intersectional, anti-oppressive and feminist approach that provides a matrix of support services and advocacy for women, femmes and non-binary folks who experience gender-based violence. Everyday, we walk alongside women, supporting them on their healing journey, amplifying voices and resilience. In collaboration with community, volunteers and staff, we are active in our long-term goal for the elimination of all violence against women and girls. [www.bwss.org](http://www.bwss.org).