



**Safety Changes Everything**

## **Youth Violence Prevention Program Coordinator**

*24 hours per week \$28.39 per hour*

*Wednesday to Friday 9-5pm (flexible based on operational needs)*

*Wednesday rotation and some other evenings may be required 12:30 to 8:30 pm*

**This is a permanent part time position**

As part of the BWSS Programs and Services, the Youth Violence Prevention Program Coordinator is responsible for leading and coordinating public education on gender-based violence, specifically dating violence in youth relationships providing information and resources to youth in schools, and community organizations.

### **Responsibilities**

- Approach work utilizing community development, youth engagement and other best practice strategies using an intersectional, decolonial feminist lens;
- Ensure that ideas and plans are youth driven and empower youth and create opportunities for youth to lead and reflect each session;
- Plan and supervise the delivery of violence prevention workshops for youth throughout Metro Vancouver and online;
- Update and maintain workshop materials, including PowerPoint presentation, handouts and additional resources (e.g. videos);
- Promote and book workshops;
- Evaluate workshops in light of feedback from participants, facilitators, and teachers;
- Recruit, train, support, and supervise volunteer facilitators;
- Build community connections to arrange guest speakers for volunteers' ongoing learning at meetings;
- Keep detailed records and maintain other administrative systems;
- Respond promptly to questions and requests from the community about the workshops;
- Build and maintain relationships with teachers, youth workers, and youth educators.

### **Qualifications**

- Minimum three years of leading and coordinating youth programs.
- Experience engaging youth

- Training and education in Trauma and violence Informed Services.
- Strong feminist analysis of gender-based violence and violence against women.
- Strong anti-oppression awareness and analysis.
- Knowledge and experience working with survivors of historic racism and the impact of colonization and residential schools.
- Excellent facilitation skills
- Demonstrated cultural competency including awareness of diverse communities in the Lower Mainland and ability to work with women and children from various cultural communities.
- Strong conflict resolution skills and demonstrated ability to work as a member of a team.
- Outstanding organization skills and ability to handle complex tasks and timelines;
- Commitment to communicating information clearly and accurately;
- Ability to represent the organization in a positive and professional way;
- Exceptional responsibility and reliability;
- Knowledge or experience in promotions and use of social media platforms;
- Comfort talking about dating violence, sexual assault and sexual harassment, and strong awareness and sensitivity regarding these topics;
- Satisfactory criminal record check.

**Classification:**

- Part time position at 24 hours per week (Additional evenings and weekends may be required) with an hourly rate of
- This position requires union membership
- Wages and benefits as per the collective agreement
- As a bona fide job requirement, this position will be held by a woman or femme

If you seek the opportunity to commit to an organization engaged in making a real difference in the lives of survivors in our community, please send your resume by 5:00 p.m. Tuesday, July 13, 2021

This position requires union membership. No phone calls please. Forward your resume and cover letter to:

[endingviolence@bwss.org](mailto:endingviolence@bwss.org)

**About Battered Women’s Support Services**

Battered Women’s Support Services (BWSS), is a dynamic organization with a decolonial, intersectional, anti-oppressive and feminist approach that provides a matrix of support services and advocacy for trans and cis women, femmes and transfemme individuals who experience gender-based violence and violence against women. Everyday, we walk alongside survivors and supporting their healing and resistance journey, amplifying voices and resilience. In collaboration with community, volunteers and staff, we are active in our long-term goal for the elimination of all gender-based violence and violence against women.

[www.bwss.org](http://www.bwss.org)